



GENERAL TRAVEL INFORMATION

How early do I need to arrive at Forbes for my flight?

It is recommended to arrive at the airport 75–90 minutes before departure.

For **wave one**, we have two departing flights.

- For Flight One departing at 7:00 am, please arrive no later than 5:30 am
- For Flight Two departing at 9:00 am, please arrive no later than 7:30 am

Waves two and three only have one flight each, departing at 7:00 am. Please arrive no later than 5:30 am on your respective wave.

What do I need to bring to the airport with me?

Do NOT forget your passport(s). You will not be allowed to travel without it.

Flying on our charters is just like flying commercial – make sure to have everything you'd normally take on a Southwest/American/Delta (commercial) flight with you.

If helpful, bring these FAQ sheets + attached hotel map for easy reference. Oh, and maybe pack a couple bottles of sunscreen for your checked bag!

What luggage am I allowed to bring?

Each person is allowed to bring one checked bag up to 50 lbs (this includes golf clubs).

Our carry on policy is:

- One carry on for the overhead bin PER COUPLE
- One small carry on per person to fit under the seat in front of you (i.e. backpacks, purses, etc.)

Where is Forbes located & is it where we have our Hangar parties at?

No, but they are close! Here's the address: 740 SE Airport Dr, Topeka, KS 66619

Take Topeka Blvd South (towards Forbes Field)

Take a left on SE Airport Drive & take this to the terminal. Parking is uncovered & free.

You can find a detailed parking map on the AE Beach Goal website under FAQ.

Will my cell phone work?

Unless you've contacted your cell phone provider or have an international plan, no. There will be wi-fi at the resort that will allow you to utilize apps such as, WhatsApp (which will allow you to message between U.S. & Mexico for free) and Facebook Messenger (so you can get in touch with your AE friends to make plans). Our website, aebeachgoal.com has all the information on it, so bookmark it on your internet browser on your phone for easy access.



GENERAL TRAVEL INFORMATION

What happens with the personal information I provided on the landing page?

A secured AE-built website collected this information. It was collected and stored, only to be used to create a travel manifest to submit to our charter company to create boarding passes. Please note that the TSA information below is how the Charter company uses the information they collected from us.

“The Transportation Security Administration (TSA) of the U.S. Department of Homeland Security requires us to collect information from you for purposes of watch list screening, under the authority of 49 U.S.C. section 114, and the Intelligence Reform and Terrorism Prevention Act of 2004. Providing this information is voluntary; however, if it is not provided, you may be subject to additional screening or denied transport or authorization to enter a sterile area. TSA may share information you provide with law enforcement or intelligence agencies or others under its published system of records notice. For more on TSA Privacy policies, or to view the system of records notice and the privacy impact assessment, please see TSA’s Web site at www.tsa.gov.” [AF1] [DH2]

Do I need to bring any money with me?

It is a good idea to bring smaller bills to tip waitstaff (US money is fine, the front desk will most likely be able to convert American dollars to Pesos if needed). Each room will have a safe that you will be able to lock valuable items, passports and money in. A good rule of thumb regarding valuable items, if you don’t need it...don’t bring it. 😊

In addition, the hotel will require a valid credit/debit card (they accept Visa, MasterCard, American Express, and Discover) to be added to your hotel room so that any non-inclusive purchases (excursions, spa treatments, golf, etc.) can be charged. If you do not have a credit card, contact your bank and make sure they are aware you will be using a debit card in Mexico so it doesn’t get declined. Please ensure you do **NOT** leave the resort without putting a card on file. AE will not cover your incidental charges, so make sure you pay your room charges!

How do I give consent for my child’s medical treatment to their caretaker while I’m away?

Be sure to fill the Parental Consent for Medical Treatment form that gives your caregiver(s) consent to authorize medical treatment for your kiddos should it be needed. This form needs to be notarized and left with your caregiver. You can find this form on our FAQ page on our AE Beach Goal website.



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What happens when we arrive at the Los Cabos Airport?

Once you deboard the plane, you'll head to the baggage claim area. Once you collect your items, you'll go through customs. Have your passports ready! Once through customs, follow signs to the ground transportation area, cross over to the covered stations & look for Tropical Incentives will have a large sign with the AE logo in station number 6. Station Six is just next to the bar.

Don't worry – you don't need to rush. You will have time to deboard, go to the restroom, and still get on a motorcoach. If you're nervous about getting left behind, tell an AE friend your plans so they can account for you.

How far is the airport from the hotel?

It is roughly a 20 minute drive to the resort. We have all transportation set up, so follow your AE friends and hop on an available bus. Enjoy the ride...you're almost to the beach!

What time do I need to be in the lobby to head home?

Departure Transportation will be roughly 3 hours before flight departure time. Here are the tentative times for buses to load for each wave & flight.

Wave 1 Feb 7th

Flight Departure 12:00 PM: Be ready to load and leave the lobby no later than 9:00 AM

Flight Departure 2:00 PM: Be ready to load and leave the lobby no later than 11:00 AM

Wave 2 Feb 10th | Wave 3 Feb 13th

Flight Departure 12:00 PM: Be ready to load and leave the lobby no later than 9:00 AM

*Departures will be leaving from the same location as where you dropped off upon arrival.

What is happening with our travel time home and going through Customs?

We will fly directly from Cabo into KC. The time listed on your travel itinerary has your Cabo departure time & KC arrival time. Once we deboard and go through customs in KC, you will head out to ground transportation from baggage claim and load motorcoaches for a transfer back to Forbes Field.

*if you are **NOT** planning on riding a motorcoach back to Forbes, please communicate with Stephanie Leftwich or Sarah Lundry for a rough estimate of numbers.



HOTEL INFORMATION

Where exactly are we staying?

Grand Fiesta Americana Los Cabos All Inclusive Golf and Spa Resort

Carretera Transpeninsular, km 10.3 Col Cabo del Sol

Tourists Corridor, 23410 Cabo San Lucas, B.C.S., Mexico 23410

Cabo San Lucas, Baja California Sur, Mexico

Phone Number: (52) 443-310-81-37

Website: <https://www.grandfiestamericana.com/en/hotels-resorts/grand-fiesta-americana-los-cabos-all-inclusive-golf-and-spa>

Am I able to see what room I'm in before I get there?

The hotel cannot pre-assign rooms. Clean rooms will be assigned as people check-in, primarily based on our early arrival times. Please do not contact the hotel with these types of questions, as they will most likely change based upon arrival and availability.

What do I do if my room isn't ready?

Please don't complain. :) Based on our early arrival time and the size of our group, we imagine most rooms will NOT be ready upon our arrival. The hotel will have luggage storage available & and will give you the resort wristband for access to all areas of the resort while you wait for a room. We encourage you pack your swimsuit & a change of clothes in your carry-on so it's a quick change to enjoy the sunshine!

Can I leave the resort?

You are welcome to leave the resort but be smart. We encourage you not to travel alone & let your AE friends know of your plans.

Is there a discount for the spa & golf?

The resort has been kind enough to offer a 15% discount at the spa for our AE team while we're there; however, the discount does not apply toward rounds of golf.

To book a golf or spa reservation, you will need to have your hotel confirmation number & book directly with the hotel. These reservations and all excursions are to be paid by the employee, not AE



IN CASE OF ON-SITE QUESTIONS OR AN EMERGENCY

Please head to our AE Hospitality desk in the Group Lobby (#6 on your Hotel Map). Our travel company partners will be available 10 am - 4 pm on arrival day, 8 am - 4 pm on the first full day, and 8 am - 12 pm on the final day.

There will be an on-site medical doctor who will be available everyday from 9 am - 5pm. They handle minor medical issues. The fee to see this doctor is \$45 & will be handled at the employees own expense.

If you have an emergency outside of these hours, contact

Shawn Quish at 817-201-4070

Shawn is with Galactic Performance Solutions (our travel partners & is skilled at handling any situation that might arise. He will directly contact your designated AE wave lead if necessary.

GROUP PARTY INFORMATION

WAVE ONE

AE Pool Party

★ February 6th
Whales Terrace
1-4pm

WAVE TWO

AE Pool Party

★ February 9th
Whales Terrace
1-4pm

WAVE THREE

AE Pool Party

★ February 12th
Whales Terrace
1-4pm

Whales Terrace will be for AE employees only, but we are not restricting access for other resort guests to the beach, pool, or other areas we might have yard games & party decor. Don't forget to be kind and remember you're representing AE. ★

HOTEL MAP



- | | | | | |
|---------------------------|---------------------|-----------------------|---------------------------|------------------|
| 1.- Main Lobby | 6.- Group's Lobby | 11.- Sunrise Garden | 16.- Whales Terrace | 21.- Blu |
| 2.- Grand Master Ballroom | 7.- Fairway Terrace | 12.- Grand Club | 17.- Adult's Pool | 22.- Black Lemon |
| 3.- Grand Slam | 8.- Stars Terrace | 13.- Imperial Suite | 18.- Peninsula Restaurant | |
| 4.- Board Room I | 9.- Viña del mar | 14.- Cevichería | 19.- Peninsula Garden | |
| 5.- Board Room II | 10.- Coffee Corner | 15.- Grand Club Beach | 20.- Peninsula Beach | |



1 Main Lobby - Hotel Lobby and all excursions will depart from this lobby

6 Group's Lobby - Main Arrivals and Departures from this Lobby
 Galactic Hospitality Desk | Tropical Incentives Desk



16 Whales Terrace - AE's Pool Party Central, where you'll find food, dedicated bar service, and a DJ with a dance floor and lounge seating



11 Sunrise Garden - Cornhole & Connect Four

15 Grand Beach Club - Volleyball & Beach Pong

16 Whales Terrace - Giant Jenga & Ladder Ball

17 Adults Only Pool - Pool Volleyball & AE Pool Floats

19 Peninsula Garden - Cornhole & Connect Four

