



# FT. LAUDERDALE



## TRIP FAQ'S

### **How early do I need to arrive at Forbes for my flight?**

It is recommended to arrive at the airport 75-90 minutes prior to departure.

All four waves only have one flight each, departing at 7:00am, so please arrive no later than 5:30am on your respective wave.

### **Is Forbes where we have our Hangar parties at?**

No, but they are close! Here's the address: 740 SE Airport Dr, Topeka, KS 66619

Take Topeka Blvd South (towards Forbes Field)

Take a left on SE Airport Drive & take this to the terminal. Parking is uncovered & free.

You can find a detailed parking map on the AE Beach Goal website under FAQ.

**What do I need to bring to the airport with me?**

Do **NOT** forget your ID(s). You will not be allowed to travel without it.

**\*\*GOOD NEWS** is no passports required!!!

Flying on our charters is just like flying commercial – make sure to have everything you'd normally take on a Southwest/American/Delta (commercial) flight with you.

If helpful, bring these FAQ sheets + attached hotel map for easy reference. Oh, and maybe pack a couple bottles of sunscreen for your checked bag!

**What luggage am I allowed to bring?**

Each person is allowed to bring one checked bag up to 50 lbs (this includes golf clubs).

Our carry on policy is:

One carry on for the overhead bin PER COUPLE

One small carry on per person to fit under the seat in front of you (i.e. backpacks, purses, etc.)

**Will the plane serve snacks and drinks?**

Breakfast will be provided on all 4 departing flights going to Fort Lauderdale, as well as non-alcoholic beverages & alcoholic beverages. And yes, there will be coffee ☺

On the returning flights home, lunch will be served along with non-alcoholic beverages only. Alcoholic beverages will not be served on return flights.

**Traveling with prescription medications?**

If you're bringing a prescription medication, please keep it in the original bottle and pack it in your carry on. That way in case anything happens to your luggage, you have easy access to it.

**Do I need to bring any money with me?**

It is a good idea to bring smaller bills to tip waitstaff and some cash for any off property excursions, dining, etc. When traveling, debit/credit cards are typical easiest but make sure your bank is aware you are traveling. Each room will have a safe that you will be able to lock valuable items and money in. A good rule of thumb regarding valuable items, if you don't need it...don't bring it. ☺

In addition, the hotel will require a valid credit/debit card to be added to your hotel room so that any onsite purchases (retail, spa treatments, food and beverages, etc.) will be charged to that. Please make sure that you do NOT leave the hotel without putting a card on file. AE will not cover your incidental charges so make sure you pay your room charges!!!!

**How do I give consent for my child's medical treatment to their caretaker while I'm away?**

Be sure to fill out the Parental Consent for Medical Treatment form that gives your caregiver(s) consent to authorize medical treatment for your kiddos should it be needed. This form needs to be notarized and left with your caregiver. You can find this form on our FAQ page on our AE Beach Goal website.

**Am I able to see what room I'm in before I get there?**

The hotel cannot pre-assign rooms. Clean rooms will be assigned as people check in, especially based on our early arrival times.

Please do not contact the hotel with these types of questions as they will most likely change based upon arrival and availability.

**Where are we staying?**

W Fort Lauderdale  
401 N Fort Lauderdale Beach Blvd  
Fort Lauderdale, FL 33304  
Phone Number: (954) 414-8200  
website: <https://www.marriott.com/en-us/hotels/flwh-w-fort-lauderdale/photos/>

### **What happens when we arrive at the Fort Lauderdale Airport?**

Our landing terminals have not been officially assigned, so please keep checking the AE Beach Goal website for specific arrival updates. For peace of mind now, there will be transportation staffing at the airport with signs to direct you to our motorcoaches. When you deboard the plane, follow airport signage to appropriate baggage claim area to get luggage.

From there follow signage to ground transportation. Our hired transportation representatives will be there to help guide the way. If other non-hired transportation companies try to encourage you to ride with them, simply tell them you have other means.

Don't worry – you don't need to rush. You will have time to deboard, go to the restroom and still get on a motorcoach. If you're nervous about getting left behind, tell an AE friend your plans so they can account for you.

### **How far is the airport from the hotel?**

It is roughly a 20 minute drive to the hotel. We have all transportation set up, so follow your AE friends and hop on an available bus. Enjoy the ride...you're almost to 2 days in the sun and time at the beach!

### **What do I do if my room isn't ready?**

The hotel will have luggage storage available for anyone whose room is not available at time of check in. You will have access to all areas of the resort while you wait on a room. We encourage you to pack your swimsuit & a change of clothes in your carry on so it's a quick change to enjoy the sunshine!

### **Can I leave the hotel?**

You are welcome to leave the hotel but, as always, be smart. Do not travel alone.

There are plenty of UBERs and a wonderful Water Taxi available to take you anywhere in Fort Lauderdale with great restaurants, shopping and activities all within distance! You can also catch a Circuit Car (Fort Lauderdale's city sponsored free transportation system) for a quick ride downtown, or hop on the Brightline for a day trip out of town (more details on the website).

### **Is the hotel all inclusive or what will I be responsible for?**

Unfortunately most hotels in the United States are not all inclusive. AE is covering your flight to/from Fort Lauderdale along with the hotel cost for the trip nights. We are also planning group breakfasts daily onsite at the hotel, as well as one wave party with afternoon hosted food and beverages. To help alleviate additional costs, each AE Staff member will receive a \$250 gift card for themselves and an additional \$250 gift card for their guest. This gift card will allow you to use it for onsite or off-property food and beverages.

### **Is there a discount for the spa & golf?**

The resort has been kind enough to offer a 15% discount at the spa for our AE team while we're there, however, there is no golf course on property. Check out the Things to Do tab on the website for golf recommendations in the area.

**If I have a significant issue and need assistance. Who do I contact?**

We will have a hospitality desk specifically for AE members located in the hotel's main lobby (4th floor). This will be open during the below hours:

**Arrival Day of each wave (April 24, 27, 30 and May 3): Noon-4pm**

**Second Day (First Full of Day: April 25 and 28, May 1 and 4) of each wave: 8am-Noon**

Please note --This desk will be staffed by our Fort Lauderdale Representatives there to help you find transportation options, answer questions about things to do and give suggestions on excursions, restaurants, shopping, etc.

**For medical and other emergencies, or issues with the trip, reach out to your wave contact:**

Wave 1: Stephanie Leftwich 785-925-9329

Wave 2: MacKenzie Calvillo 785-925-9329

Wave 3: Sarah Lundry 785-925-9329

Wave 4: Alyssa Miller 785-925-9329

**SAVE THE DATE to Ignite Excitement with AE's Havana Heatwave:**



**Wave One:**

AE Pool Party  
April 25

**Wave Two:**

AE Pool Party  
April 28

**Wave Three:**

AE Pool Party  
May 1

**Wave Four:**

AE Pool Party  
May 4

**All Group Parties are located in the Courtyard and Wet Pool and will be open from 1-4 pm for food, drinks and fun!**

*The Courtyard and Wet Pool are both located on the 5<sup>th</sup> Floor. The Courtyard will be exclusively reserved for AE employees and their guests with food, bar service, music and activities, but the Wet Pool will be open to other hotel guests. We will have a DJ and other activities as well as hosted bar service at the Pool Bar (using your AE provided wristband). Don't forget to be kind and represent AE well!*



**What time do I need to be in the lobby to head home?**

Departure Transportation will leave from the same lobby that you arrived in. Each wave has the same lobby departure time and same flight departure time.

Flight Departure 12:00 PM: Be ready to load and leave the lobby no later than 8:30 AM

**What is happening with our travel time home?**

We will be making a direct flight home back to Forbes! The time listed on your travel itinerary has your Florida departure time & Topeka arrival time.

**What happens with the personal information I provided on the landing page?**

This information was collected by a secured AE built website. It was collected and stored, only to be used for the purpose of creating travel manifest to submit to our charter company to create boarding passes. Please note the TSA information below is how the Charter company uses the information they collected from us.

*“The Transportation Security Administration (TSA) of the U.S. Department of Homeland Security requires us to collect information from you for purposes of watch list screening, under the authority of 49 U.S.C. section 114, and the Intelligence Reform and Terrorism Prevention Act of 2004. Providing this information is voluntary; however, if it is not provided, you may be subject to additional screening or denied transport or authorization to enter a sterile area. TSA may share information you provide with law enforcement or intelligence agencies or others under its published system of records notice. For more on TSA Privacy policies, or to view the system of records notice and the privacy impact assessment, please see TSA’s Web site at [www.tsa.gov](http://www.tsa.gov).”[AF1] [DH2]*

